

Minutes of Sandon Parish Council Meeting
Wednesday 11th May 2016 at 7.30 pm
Sandon Village Hall

Present: Cllr J de Uphaugh,(Chair) Cllrs F Cannon, Cllr K Chamberlain, Cllr H Gallo & Cllr B Wordley,

In attendance: Mrs H Stubbings, Clerk, Mr M Wicksteed, Responsible Financial Officer,
1 Member of the Parish

16.28 Welcome.

The Chairman, Cllr de Uphaugh, welcomed everyone to the meeting.

There were Apologies for absence from:-Cllr J Wharton, (who was attending the Village Hall AGM and joined the meeting later) and District Cllr S Jarvis

16.29 Requests for dispensation for disclosable pecuniary interest on items on the agenda – Localism Act 2011 s33

No conflicts were declared.

16.30 Minutes of Sandon Parish Council meeting held on 16th March 2016.

Approval of the minutes was proposed by Cllr Cannon and seconded by Cllr Wordley

Resolved, that the Minutes be agreed as a true and accurate record of the proceedings and be signed by the Chairman.

16.31 To elect a Chair

Cllr de Uphaugh was willing to stand for the coming year. Cllr Cannon proposed and Cllr Gallo 2nd the appointment – **Resolved**

16.32 To receive the Chairs Declaration of Acceptance of Office.

Cllr de Uphaugh signed the Acceptance declaration.

16.33 To elect a vice-Chair

Cllr Cannon willing was to stand, proposed by Cllr de Uphaugh, 2nd by Cllr Gallo – **resolved**.

16.34 Reports on actions agreed at the last Council meeting (not covered elsewhere in the agenda).

a) Phone boxes, AED and 'post goose'

The phone box by the pond had now been cleaned and painted. Cllr Chamberlain had obtained a second hand door for the box. It was agreed; subject to cost to install 4 painted panels in the boxes; 2 in each phone box. Cllrs Gallo & Chamberlain were delegated to continue with this project.

The phone box by the pond will contain the AED with the box on Roe Green housing sports equipment and books for general use.

There are no plans for the box at Red Hill as yet but it will be kept tidy.

b) Post Goose – The article in the Daily Mail had commented on the tranquil setting of the village, something that should not be taken for granted and that requires maintenance. A new Parishioner was keen to get involved in village life. It was suggested that a clean-up of the village pond might be a suitable project. Permission from the owners would need to be sought. Cllr Gallo to invite the parishioner to submit a proposal.

c) To comply with the Transparency code a Register of Interest from Councillors was required to be available on the website, it was suggested that the form submitted prior to local elections might be suitable. Clerk to obtain the documents for discussion at the next meeting.

16.35 a. Access/Rights of Way.

Cllr Wheeler has copies of the mowing maps. Landowners are required to spray foot-paths which pass over crops. Cllr & Parishioners are encouraged to inform Julia Clark of any omissions.

b. Highways

Cllr de Uphaugh agreed to discuss HGV access, road signage and a 20mph speed limit through the village, especially outside the school with Cllr Hunter.

Following the complaint from a parishioner repairs have been made to the bridge on one side of the road at Mill End. The bridge at Doe Bridge is scheduled to be done.

c. Church

Nothing to report.

d. Sports Club and Roe Green

There has been a massive grass cutting exercise this week. It was suggested the RW be invited to submit an invoice for Sandra Scott's time. **(MW)** The Parish Councils insurance requires a letter of engagement for volunteers; MW to provide.

e. Village Hall

The AGM meeting was in progress.

A Flag Pole has been donated to the village for general use it will be stored in the Village Hall.

f. Planning Applications

A discussion took place about the validity of any PC comment, if the comment had not been made in public meeting. For a small Parish Council this raises issues of meeting frequency, being quorate and how discussion about a major development might take place if a Parish Council meeting was not imminent.

It was agreed that any 'significant' new dwelling, under full planning, of one or more homes or if a Councillor felt there were exceptional circumstances to an application would require a public meeting. The calling of any such meeting would follow the same process as current meeting notifications. Cllrs Wordley and the RFO to look at Model Standing orders and the current quorum. Clerk to MW.

The Clerk is to request the letters of planning application notifications from NHDC Wootton House – Clerk to send in comments as read out at the meeting and previously circulated.

g. Forward Planning

Beckfield Lane – 2.5 acres are being offered for sale. Following comments from Parishioners Cllr Cannon had discussed the details of sale with Richard Tiffin who confirmed that the property is not within any building line and there was no policy supporting residential development

16.34 To receive the Chairman's report

It was agreed to hold a litter pick working party on Saturday 4th June 10.30am, preceded by tea, coffee, cakes. This will be advertised locally using the usual media.

Anti-social behaviour – the Chairman had spoken to Cllr Jarvis who had reported the current concern to the appropriate local authorities. It was agreed that a note be placed on the website saying that if anyone is affected by anti – social behaviour ie, car racing, bad language, excessive noise etc should report it to the Parish Council.

16.35 Safety Report

The RFO reported that the ROSPA inspection on the play equipment is due this month. A new climbing frame will cost in the region of £3,700.

16.36 Financial Report & additional Grant receipts.

Finance Report for year to 10th May 2016

1. The RFO presented the Financial Report for the year to 10th May. The accounts were reviewed and accepted:

- . Total receipts: £3,885.00
 - . Total payments £1.00
 - . New spend £1,247.22
 - . Available balance £9,803.03
2. To authorise May payments for; Insurance, HAPTC, Clock winder, phone box refurbishment expenses. **Approved.** Cheques were duly signed.
The RFO requested approval for payment of RFO Expenses including software with computer purchase – **approved.**
 3. Summary Accounts for year ending 31st March 2016 - **approved**
 4. Assets Register - **approved**
 5. The Annual Governance Statement was read out by the Chair - **approved**

The above there items were Proposed for approval by Cllr Cannon and seconded by Cllr Chamberlain **all matters Resolved.**

6. Bank Mandate.
Approval for a change to the bank mandate had taken place at the previous meeting. Minute 16.23 point 7. The necessary forms to action this point were signed .

16.37 Correspondence

16.38 Meeting dates.
13th July

The Chairman thanked everyone for attending and the meeting closed at 9.35 pm.

NB the Village Hall AGM will be held on Wednesday 17th May 2017

Chairman

Date