

**Minutes of Sandon Parish Council Meeting
Wednesday 13th July 2016 at 7.30 pm
Sandon Village Hall**

Present: Cllr J de Uphaugh, (Chair) Cllr K Chamberlain, Cllr H Gallo, Cllr J Wharton, Cllr B Wordley,

In attendance: Mrs H Stubbings, Clerk, Mr M Wicksteed, Responsible Financial Officer, District Cllr S Jarvis, Cllr Tony Hunter and no members of the Parish

16.39 Welcome.

The Chairman, Cllr de Uphaugh, welcomed everyone to the meeting.
There were Apologies for absence from: Cllr F Cannon

16.40 Requests for dispensation for disclosable pecuniary interest on items on the agenda – Localism Act 2011 s33

No conflicts were declared.

16.41 Minutes of Sandon Parish Council meeting held on 11th May 2016.

Approval of the minutes was proposed by Cllr Wharton and seconded by Cllr Wordley

Resolved, that the Minutes be agreed as a true and accurate record of the proceedings and be signed by the Chairman.

16.42 Reports on actions agreed at the last Council meeting (not covered elsewhere in the agenda).

a) Phone boxes

The Roe Green box has been fitted with shelves for books etc and sports equipment.

The Duck Pond box is ready for the AED, which is available. The electric connection & cabinet are required. It was proposed by Cllr de Uphaugh and seconded by Cllr Wharton that an additional sum of £200 be agreed to cover installation - **resolved**. Making a maximum expenditure of £1,200. Cllr Gallo to enquire about fitting. The AED decals have been ordered.

b) Register of Interest

Completed forms to be returned to the Clerk, as soon as possible

c) Litter Pick

This had gone well and had resulted in a good amount of rubbish being collected. It was suggested that the Parish purchase their own hi-vis tabards and that it might be something the Sandon Conservation Society could be involved in. It was suggested that the next one be held in February 2017.

16.43 a. Access/Rights of Way.

Cllr Wordley will be having a meeting in the autumn with Kate Redfern to discuss the private carriage ways, of which there are 8 in Sandon.

b. Highways

Work on Doebridge road will commence on Monday 18th July. It is also hoped to repair the surrounds at the pond. Cllr Hunter reported that he had £3m budget for highway projects, including, signage, vegetation, white lining and potholes. Trevor Ward has been appointed as the person responsible. Speed limits in zones or specific areas are possible. Highways are looking into providing 'grasscrete' on the verges outside school for parking. SIDs- Speed / Solar? Indicator Devices are becoming available.

c. Church

It was noted that the Clock is the Parish Council's responsibility

d. Sports Club and Roe Green

A recent fund raising event had taken place and the club had offered to substantially fund an AED for Roe Green. Cllr Jarvis suggest that the Sports Club apply for a Rural Grant.
Thanks were given to Hugo Jones for putting up badminton nets and the new sign over the door at the Village Hall.

e. Village Hall
New Sign installed.

f. Planning Applications
Rose Cottage – as this is permitted development the PC has no comment.
Beckfield Lane Farm, Class Q development. – Clerk to circulate application details.

g. Local Planning
Cllr Jarvis reported that the Local Plan was now available for viewing. There appear to be no significant changes from the previous version. The Plan will be discussed at a full Council meeting on the 20th July after that it will go out for a period of 6 weeks for public consultation. The Sandon village boundary looks unchanged, but sites for up to 16,800 new houses have been identified.

Cllr Jarvis also reported that NHDC have a new grants policy and they will no longer be giving grants to Parish Councils. (this does not include capital grants) There is also an extensive awarding criteria. Next available grants from September.

- 16.44 To receive the Chairman's report
It was suggested that this item be remove from the agenda as the delegated model was working well.
- 16.45 Proposal to set up a Planning sub committee
After discussion it was proposed a Planning Sub-committee be formed, all members of the Council would be members with a quorum of two. Cllr Wordley was invited to produce Terms of Reference. This was proposed by Cllr de Uphaugh and seconded by Cllr Gallo.
- 16.46 Safety Report
The annual RoSPA inspection has taken place with a medium rating given. The full report is available for Councillors to see if they wish. There are no major issues other than that of an ageing climbing frame.
- 16.47 Financial Report.
Finance Report for year to 10th July 2016
1. The RFO presented the Financial Report for the year to 10th July. The accounts were reviewed and accepted:
 - . Total receipts: £5,035.62
 - . Total payments: £1,248.32
 - . Proposed July payments: £850.00
 - . Available balance prior to July payments: £10,935.55
 2. To authorise July payments for;
The RFO requested approval for payment of
RoSPA £84.00, Half year salaries including PAYE £766.00 – (Option B; £1532 salary budget divided equally between Clerk & RFO
The above items were Proposed for approval by Cllr de Uphaugh and seconded by Cllr Wharton **all matters Resolved.**
 3. It was agreed that the RFO should apply for the 2016/17 Transparency Grant Fund
 4. Climbing frame – the approx. spend to the PC is in the region of £3,000, which is a large proportion of the precept. It was agreed to hold over further discussion to the next meeting. As the down tubes are split and rusting it was agreed to paint the frame in the meantime.

5. Two new Notice Boards have been ordered. The overall cost to the PC taking into account grant money will be £400 (or £100 if VAT is reclaimable)

16.48 Correspondence

16.49 Meeting dates.

7th September 2016

The Chairman thanked everyone for attending and the meeting closed at 8.50 pm.

Chairman

Date