

## Financial Report for Sandon Parish Council Meeting

For 11<sup>th</sup> July 2018

(Agenda item 11)

1. The Annual Governance & Accountability Return (AGAR) for the year ended 31 March '18, including the Certificate of Exemption (from external audit) was completed and sent electronically to the auditors PKF Littlejohn together with Audit Notes covering the year end Bank Reconciliation and year on year Variance Analysis by the due date of 11 June 2018; a receipt confirmation has been received from the auditors and the requisite documents are posted on the Sandon Parish Council website.
  2. Exercise of Public Rights: In compliance with the Accounts and Audit Regulations 2015 the notices advertising the period for the exercise of public rights were posted on the Sandon Parish Council website; to date no requests for inspection of the financial records have been received from members of the public.
  3. Staff: P60 End of Year Certificates for pay and deductions for year to 5 April '18 have been issued.
  4. Budget for year ending 31 March 2019: (excluding VAT) **8,200**
  5. Financial Highlights for the current year to date (30 June 2018):
    - Total receipts: **4,522.38**
      - ½ precept payment (12 April '18) 4,100.00
      - HMRC VAT reclaim (11 June '18) 422.38
    - Total payments: **1,700.86**
      - Barr Ellison PLC - Legal Fees 816.00
      - Zurich Insurance 495.32
      - P Tuckwell Ltd – mower spares 52.27
      - HAPT – Annual subscription 287.27
      - M Ayton – clock winding 50.00
    - Avail. Balance (£11,178.61 Bank less 1 uncleared chq £75) **11,103.61**
  6. July '18 Spend Approvals / cheque release authorisations required:
    - P Tuckwell Ltd – Fairway mower repairs 722.54
    - RoSPA Playsafety Ltd – Roe Green inspec'n 84.00
    - Officer Salaries incl. PAYE (March-Sept'18) 1,460.00
    - Total new (July 2018) expenditure to be approved by PC **2,266.54**
- Projected Balance following above July 2018 expenditure: **8,837.07**