

Minutes of Sandon Parish Council Meeting
Wednesday 9th March 2022 at 7.30 pm
Held at Sandon Village Hall

Present: Cllr K Chamberlain, Cllr H Coates, Cllr J Darton, Cllr I Dell, Cllr J de Uphaugh (Chair), Cllr B Wordley,

In attendance: Cllr's S Jarvis, Mrs H Stubbings, Clerk, Mrs C Scott Responsible Financial Officer and two members of the public.

- 22.17 Welcome.
The Chair welcomed those present to the meeting.
Apologies for absence – Janice Darton
- 22.18 Requests for dispensation for disclosable pecuniary interest on items on the agenda – Localism Act 2011 s33 dispensations as standing.
- 22.19 To approve the Minutes of the meeting held on the 2nd February 2022
– **resolved**
- 22.20 Matters arising.
a) approval of financial documents: Financial & Business risks, Internal Audit Plan - **resolved**
- 22.21 To hear reports from nominated representatives for the following and to review role allocation
- i. Access/Rights of Way – (BW) Byway 45 Notley Green. Correct route being reinstated, current route could remain as a right of way, if adequate user evidence is available. Notley Green is common land. The poor condition of f-p in Redhill leading to Sandon has been reported to PPP, there is also a missing sign post on the f-p.
 - ii. Highways - (HC) Litter pick 12th March, 10am, The school will litter pick around the school on the 11th. Helen Coates with Steve Jarvis plan to meet with Highways department on a regular basis.
 - iii. Church - (J de U) thank you letter received for grant.
 - iv. School – (JD)
 - v. Sports Club and Roe Green – there has been storm damage on the nets. Tyre ruts on Roe Green have been noted.
 - vi. Village Hall – the Chair of the Village Hall reported that a further COVID grant had been obtained and that VH finances are buoyant. Celebrations for the platinum jubilee on the 2nd June starting at 4pm, include a family bring your own picnic, bonfire, millennium photo, music and hog roast.
 - vii. Planning Applications; All applications available for consultation as listed on the NHDC planning website on the date of the meeting.
 - a) The Manse; no objection, leave to planning authority
 - b) Land at Mill End; application slightly modified. Applicant playing on site off against the other. Need not justified - object to this application - **resolved**
 - c) Any other applications - none
- 22.21 To discuss compensation from Ashvale Contractors.
Planning rules have not been observed and residents have been subject to nuisance and disturbance. The agent, owner and contractor should be informed of the problems. Clerk to write to Agent and cc NHDC Planning.
- 22.22 Update on appointment of Clerk, James de Uphaugh and Ian Dell meet with Sarah Wylie prior to the meeting. James de Uphaugh proposed that she be appointed as Clerk - **resolved**

The outgoing Clerk was thanked for her service.

22.23 To discuss social housing – hold over to next agenda.

22.24 Taken as item 22.16 To hear from the District Councillor.

- a) No news on local plan.
- b) 10,000 trees next year from NHC.
- c) Road signs from finger post to be put on a new smaller post.
- d) 2 more lynx buses are being added to the fleet; one of which will be electric.
- e) Speed limit along Roe Green; any further action will be subject to a speed and volume survey.

22.25 To receive the Safety Report.

No report to date, a visual inspection has been undertaken

22.26 To hear the RFO's Finance Report including

- a) Financial Highlight, current balance of £13,984.31.
- b) The new NALC rate of pay has been received. The Clerk & RFO salary will remain the same.
- c) Request for March payments of £178.00 to HAPTC for training were - **resolved**
- d) Financial Reserves –The current free reserve exceeds this minimum requirement by £3,700 and hence meet the reserves policy.
- e) Insurance cover review; this was deemed to be adequate and will need to be agreed at the May meeting.
- f) Bank mandate, the completed documents were returned to the RFO along with a signed set of Minutes.

22.27 To confirm grass cutting arrangements for 2022. The Clerk will write to the volunteers thanking them for their help and offering expenses as fuel costs are high.

22.28 To note correspondence or items of note.

The idea of Councillors having PC e-mail address was noted

The Chairman thanked everyone for attending and the meeting closed at 20.30

Chairman

Date

Dates of the next meetings

Village Assembly meeting 6th April, gazette, website.

11th May, 13th July, 14th September and 9th November.