

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered in figures.

Name of smaller authority:

Sandon Parish Council

County area (local councils and parish meetings only):

North Hertfordshire

Financial year ending 31 March 2023

Prepared by (Name and Role):

Caroline Scott RFO

Date:

01/05/2023

	£	£
Balance per bank statements as at 31/3/23:		
Santander	14,192.4	14,192.4
Petty cash float (if applicable)	-	-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)		
Sandon Sports Club	(280.00)	(280.00)
Add: any un-banked cash as at 31/3/xx		
		-
Net balances as at 31/3/23 (Box 8)		<u>13,912.4</u>