



Sandon Parish Council

Parish Clerk Sarah Wylie
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Date: 23rd November 2023

To: Cllrs John Davies, Ian Dell(Chair), James De-Uphaugh, Nikki Hawxby, Maaïke van-Wijk.

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press. Please note that all relevant information is available on our website

Sandon Parish Council Meeting to be held on Wednesday 29th November 2023 Sandon Village Hall at 7.30pm

C Scott

Mrs C Scott,

Locum Clerk to Sandon Parish Council

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

AGENDA

- 1.11.23 **Election of Chairman**
To elect a Chairman for the remainder of year 2023/24 and sign Declaration of Acceptance of Office
- 2.11.23 **Election of Vice-Chairman (if needed)**
To elect a Vice-Chairman for the remainder of year 2023/24 and sign Declaration of Acceptance of Office
- 3.11.23 **Apologies**
To receive and approve apologies for absence.
- 4.11.23 **Interests**
 - a) To receive declarations of interest from councillors on items on the agenda
 - b) To receive written requests for dispensations for declarable interests; and
 - c) To grant any requests for dispensation as appropriate
- 5.11.23 **Minutes**
To confirm the minutes of Sandon Parish Council Meeting held on the 13th September 2023 as an accurate record of proceedings.

6.11.23 Public Issues

To invite members of the public to address the meeting.

7.11.23 Planning

- a) To receive a planning report on applications and decisions
23/02163/FP – refused
23/01997/TCA - tree fell– Decided, no objection
23/01812/NMA – The approved planning drawings showed dummy chimneys to be built but these are to be omitted (as non-material amendment to planning permission 20/00408/FP granted on 27.03.2020)

8.11.23 Reports to the Council

To receive reports from representatives on outside bodies, local authorities and agencies.

9.11.23 Council Documents

To consider, review and agree council policies and documents:

- a) Scheme of delegation

10.11.23 Finance

- a) To authorise payments made in accordance with the budget
- b) To note receipt of income
- c) To receive summary report of receipts and payments against budget
- d) To receive bank reconciliation
- e) To consider the draft budget for 2024/25

11.11.23 Reports from Working Parties and Committees

- a) HR committee – new Clerk
- b) Highways
- c) Church
- d) Sports Club and Roe Green
- e) Village Hall
- f) School
- g) Sandon Saddlery
- h) Saltbins
- i) AED procurement

12.11.23 Date of next Sandon Parish Council Meeting and items for the agenda

To note that the next Parish Council Meeting will be held on Wednesday 17th January 2024.