



Sandon Parish Council

Parish Locum Clerk Caroline Scott
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Date: 10th January 2024

To: Cllrs John Davies (Chair), Ian Dell, James De Uphough, Nikki Hawxby, Maaïke van-Wijk.

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press. Please note that all relevant information is available on our website

Sandon Parish Council Meeting to be held on Wednesday 17th January 2024 Sandon Village Hall at 7.30pm

C Scott

Mrs C Scott,

Locum Clerk to Sandon Parish Council

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

AGENDA

- 24/001 **Apologies**
To receive and approve apologies for absence.
- 24/002 **Interests**
a) To receive declarations of interest from councillors on items on the agenda
b) To receive written requests for dispensations for declarable interests; and
c) To grant any requests for dispensation as appropriate
- 24/003 **Minutes**
To confirm the minutes of Sandon Parish Council Meeting held on the 29th November 2023 as an accurate record of proceedings.
- 24/004 **Public Issues**
To invite members of the public to address the meeting.
- 24/005 **Reports to the Council**
To receive reports from representatives on outside bodies, local authorities and agencies.
- 24/006 **Planning**
To receive a planning report on applications and decisions

24/007 **Council Documents**

To consider, review and agree council policies and documents:

Annual Mandatory:

- a) Asset Register
- b) Financial and Business Risk Assessment

24/008 **Finance**

- a) To authorise payments made in accordance with the budget
- b) To note receipt of income
- c) To receive summary report of receipts and payments against budget
- d) To receive bank reconciliation
- e) To consider and agree precept demand for 2024/25
- f) To consider Section 137 Grants

24/009 **Reports from Working Parties and Committees**

- a) HR committee – *new Clerk, new contracts*
- b) Highways
- c) Church
- d) Sports Club and Roe Green
- e) Village Hall – *2 Trustees from the PC to be elected*
- f) School
- g) Sandon Saddlery – *Update from Cllr ID*
- h) Saltbins- *to decide a location to advise DCllr S Jarvis*
- i) AED procurement
- j) D-Day Celebration plans

24/010 **Meeting Calendar**

To agree Calendar of Meetings

24/011 **Date of next Sandon Parish Council Meeting and items for the agenda**