



# Sandon Parish Council

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## Minutes of Sandon Parish Council Meeting Held on Wednesday 29<sup>th</sup> November 2023 Sandon Village Hall at 7.30pm

**Present:** Cllrs John Davies, Ian Dell, James de Uphaugh, Nikki Hawxby, Maaïke van Wijk  
**In Attendance:** C Scott (Locum clerk, RFO), 4 members of the public, District Cllr S Jarvis.  
**Meeting started at 19:30**

### 1.11.23 Election of Chairman

To elect a Chairman for the remainder of year 2023/24 and sign Declaration of Acceptance of Office

**Resolved** proposed Cllr I Dell, seconded Cllr J de Uphaugh to appoint Cllr J Davies as Chairman for the year 2023/24. Unanimously agreed. Cllr Davies signed the declaration of acceptance of office.

### 2.11.23 Election of Vice-Chairman (if needed)

To elect a Vice-Chairman for the remainder of year 2023/24 and sign Declaration of Acceptance of Office

**Cllr I Dell to continue**, unanimously agreed. Cllr Dell signed the declaration of acceptance of office.

### 3.11.23 Apologies

To receive and approve apologies for absence. **None**

### 4.11.23 Interests

- a) To receive declarations of interest from councillors on items on the agenda  
**none**
- b) To receive written requests for dispensations for declarable interests; and  
**none**
- c) To grant any requests for dispensation as appropriate  
**None**

### 5.11.23 Minutes

To confirm the minutes of Sandon Parish Council Meeting held on the 13<sup>th</sup> September 2023 as an accurate record of proceedings. - **Agreed** proposed Cllr J Davies, Seconded Cllr J de Uphaugh, unanimously agreed.

### 6.11.23 Public Issues

To invite members of the public to address the meeting.  
Reported in Village Hall 11.11.23.e)

### 7.11.23 Planning

Signed . . .



- a) To receive a planning report on applications and decisions  
23/02163/FP – refused  
23/01997/TCA - tree fell– Decided, no objection  
23/01812/NMA – The approved planning drawings showed dummy chimneys to be built but these are to be omitted (as non-material amendment to planning permission 20/00408/FP granted on 27.03.2020) - **noted**

#### 8.11.23 Reports to the Council

To receive reports from representatives on outside bodies, local authorities and agencies.

DClr S Jarvis reported - Redhill ditches should be worked on next week, bin collectors are no longer going on strike. Looking at a change in the way the bins are collected, this is not confirmed but in discussion.

Work will be taken on the Kelloggs Rd to clear the drains.

JD asked SJ to chase the solar panels at the school.

#### 9.11.23 Council Documents

To consider, review and agree council policies and documents:


- a) Scheme of delegation – **Adopted**, Proposed Cllr M van Wijk, Seconded Cllr N Hawksby. Unanimously agreed.

#### 10.11.23 Finance

- a) To authorise payments made in accordance with the budget  
**Resolved**, proposed Cllr J de Uphaugh, Seconded Cllr M van Wijk.  
Unanimously agreed.
- b) **JD & MVW to be put on the mandate**, proposed Cllr J de Uphaugh,  
Seconded Cllr I Dell. Unanimously agreed.
- c) To note receipt of income - **noted**
- d) To receive summary report of receipts and payments against budget -  
**noted**
- e) To receive bank reconciliation  
**Noted** - signed Cllr J Davies
- f) To consider the draft budget for 2024/25  
**Resolved**, Proposed Cllr M van Wijk, Seconded Cllr J de Uphaugh to  
approve the budget 2024/25 as attached Unanimously agreed.

#### 11.11.23 Reports from Working Parties and Committees

- a) HR committee – new Clerk to be advertised, new contract to be prepared  
**New committee member Resolved** proposed Cllr I Dell, seconded Cllr J de  
Uphaugh to appoint **Cllr N Hawksby as new HR member**. Unanimously  
agreed.
- b) Highways - Cottered weight limit questioned, there were objections and  
NHDC are still thinking about it. - **Cllr J Davies to take on responsibility**

Signed . 



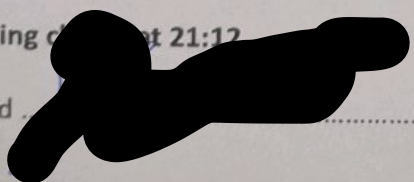
**until another councillor comes forward**

- c) Church - a full roster of services for the run up to Christmas. The church is looking at putting in a kitchenette and loo. A meeting with the Diocese was very positive.
- d) Sports Club and Roe Green - Nothing to report on the play equipment. The Cricket Club will be continuing. 7 years since Sandon have had a football club. The cricket square is being used by The Hertfordshire Veterans Association. Is there a way of being more inclusive and encouraging all ages and genders?
- e) Village Hall - fire assessment report and some actions have been addressed. Looking at redecorating the back storeroom. To be spent from the budget.  
Discussed a Christmas tree. Too late for 2023 - addressed in budget for December 2024
- f) School - open day 2 weeks ago, 9 people attended. A wonderful remembrance service. It is a real asset and is being turned around by the head teacher. They will be holding a Nativity Play
- g) Sandon Saddlery -  
**Cllr I Dell reported:** closed 9 years in January, the house attached is listed and has not been used for over 60 years. There have been many ideas. There has been 1 planning application in the past 4 years. Cllr I Dell believes there is a possibility of approaching NHDC to compulsory purchase the property. Advised by DCllr S Jarvis that Listing Buildings are by English Heritage not council. **Cllr I Dell to investigate further and report to Parish Council**
- h) Saltbins - nothing to report.
- i) AED procurement- Cllr J de Uphaugh has emailed KC for more information. **Cllr I Dell to contact Wallington PC for status of Redhill DFIB.**

**12.11.23 Date of next Sandon Parish Council Meeting and items for the agenda**

To note that the next Parish Council Meeting will be held on Wednesday 17<sup>th</sup> January 2024.

Meeting closed at 21:12

Signed 

Date..... 17 / 1 / 24 .....

Signed 