



# Sandon Parish Council

Parish Locum Clerk Caroline Scott  
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Date: 3<sup>rd</sup> July 2024

To: Cllrs John Davies (Chair), Ian Dell, James De Uphough, Nikki Hawxby, Maaïke van-Wijk.

Councillors are respectfully summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press.

Please note that all relevant information is available on our website

## **Sandon Parish Council Annual Meeting** to be held on **Wednesday 10<sup>th</sup> July 2024** **Sandon Village Hall at 7.30pm**

C Scott

Mrs C Scott,

**Locum Clerk to Sandon Parish Council**

*To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.*

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### **AGENDA**

#### **24/034 Apologies**

To receive and approve apologies for absence.

#### **24/035 Interests**

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate

#### **24/036 Minutes**

To confirm the minutes of Sandon Parish Council Meeting held on the [8<sup>th</sup> May 2024](#) as an accurate record of proceedings.

**24/037 Public Issues**

To invite members of the public to address the meeting.

**24/038 Reports to the Council**

To receive reports from representatives on outside bodies, local authorities and agencies.

**24/039 Planning**

To receive a planning report on applications and decisions

a) [24/01297/FP](#) – Partridge Hall Farm

b) [24/01343/LBC](#) - Mill End Cottage

**24/040 Council Documents**

To consider, review and agree council policies and documents:  
Annual Mandatory:

a) [Financial Regulations](#)

**24/041 Finance - [Report](#)**

a) To authorise [payments](#) made in accordance with the budget

b) To note receipt of income

c) To receive summary report of [receipts and payments against budget](#)

d) To receive bank reconciliation

e) To consider price quotations, charges and grant requests

1. [Church Clock](#) – revisit quote after confirming responsibility of upkeep has always been with the Parish Council, as seen in [cashbook](#).

f) Training – changing from CiLCA to ILCA

**24/042 Reports from Working Parties and Committees**

a) HR committee

b) Highways – [Drovers Path](#), [report](#), [consultation letter](#), [EMO Flow Chart](#)

c) Church

d) Sports Club and Roe Green

e) Village Hall – Living Christmas tree

f) School

g) Feedback from D-Day celebrations

**24/043 Date of next Sandon Parish Council Meeting and items for the agenda**

To note that the next Parish Council Meeting will be held on Wednesday 11<sup>th</sup> September 2024.