

Please provide the council with some background information about yourself:

Reasons for applying:

Please provide the council with your reasons for wanting to become a Parish Councillor.

Signature	
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Please return your completed application to the Clerk to the Parish Council. Your application will be considered at the next available Parish Council meeting, where a vote will be held to decide your co-option to Sandon Parish Council.

Data Protection Act (2018): The information provided on the application form will remain private and confidential.

1. **In order to be eligible for co-option as a Sandon Parish Councillor you must satisfy certain criteria. You must satisfy (a) and (b) below and at least one of the options (c) – (f). Please tick which apply to you:**

- a) I am 18 years of age or over; and ☐
- b) I am a British citizen or a citizen of the Commonwealth or a citizen of any other member state of the European Union; and ☐
- c) I am registered as a local government elector for the parish; or ☐
- d) I have, during the whole of the twelve months preceding the date of my co- option occupied, as owner or tenant, land or other premises in the parish; or ☐
- e) My principal or only place of work during those twelve months has been in the parish; or ☐
- f) I have during the whole of those twelve months resided in the parish or within 3 miles of it. ☐

2. **Please note that under Section 80 of the Local Government Act 1972, a person is disqualified from being elected as a Local Councillor or being a member of Local Council if he/she:**

- a) Is employed by the parish council or holds paid office (other than chairman, vice- chairman or deputy chairman) under the parish council (including joint boards or committees);
- b) Is employed by an entity controlled by the parish council;
- c) Is the subject of a bankruptcy restrictions order or an interim bankruptcy restrictions order or a debt relief restrictions order or an interim debt relief restrictions order; or
- d) Has within five years before the day of co-option, or since his/her co-option, been convicted in the UK, Channel Islands or Isle of Man of any offence and has been sentenced to imprisonment (whether suspended or not) for not less than three months without the option of a fine; or
- e) Is otherwise disqualified under Part III of the Representation of the People Act 1983 (relating to corrupt or illegal electoral practices and offences relating to donations) or the Audit Commission Act 1998.

Use of Personal Information

The Parish Council will use the information provided on this form to assess your eligibility to be a parish councillor.

Declaration & Consent

I..... hereby confirm that I am eligible for the vacancy of Sandon Parish Councillor and I am not disqualified under s80 of the Local Government Act 1972 from being a parish councillor and that the information given on this form is true and correct.

I have read the section entitled “Use of Personal Information” and by signing this form I consent to the use and disclosure of my information included in this form.

Signature..... Name.....

Date.....

SANDON PARISH COUNCIL
ROLE OF PARISH COUNCILLOR - PERSON SPECIFICATION

	ESSENTIAL	DESIRABLE
Relevant Knowledge Education Professional Qualifications & Training	<ul style="list-style-type: none"> • A willingness to understand local affairs and the local community 	<ul style="list-style-type: none"> • Specific Vocational training or professional qualification (e.g. accountant, teacher, surveyor, architect) may be specified
Relevant Experience, Skills, Knowledge and Ability	<ul style="list-style-type: none"> • Interest in local matters • Ability and willingness to represent the Council and their community • Good interpersonal skills • Ability to communicate clearly both orally and in writing • Ability and willingness to work closely with other members and to maintain good working relationships with all members of staff • Ability and willingness to undertake relevant training 	<ul style="list-style-type: none"> • Experience of working in another public body or not for profit organisation • Experience of working with voluntary and or local community/interest groups • Experience in financial control/budgeting
Other requirements	<ul style="list-style-type: none"> • Committed to attend meetings of the council in the evening and events in the evening and at weekends • Flexible • Enthusiastic 	

Please return your completed application form by post to: The Clerk, Sandon Parish Council, Lye End Farm, Sandon, Herts, SG9 0RS or you can email it to the Clerk at: clerk@sandonherts.co.uk