



Sandon Parish Council

Parish Clerk Caroline Scott
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Sandon Parish Council Meeting held on Thursday 27th March 2025 Sandon Village Hall at 7.30pm

Present: Cllrs John Davies (Chair), Nikki Hawxby, Maaïke van-Wijk.

Attending: C Scott (Clerk), DCllr S Jarvis, 5 parishioners

MINUTES

MEETING OPENED 19:30

25/012 **Apologies**

To receive apologies for absence.
Cllr J DeUpaugh

25/013 **Interests**

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate

None

25/014 **Co-option of Councillor**

To review applications for the vacancy of Sandon Parish Councillor
An application for co-option was received from one resident living in Church End,
Resolved, proposed Cllr J Davies, seconded Cllr N Hawxby

19:32 Cllr N Hawksby left the meeting

25/015 **Minutes**

To confirm the minutes of Sandon Parish Council Meeting held on the [15th January 2025](#) as an accurate record of proceedings.

Resolved, proposed Cllr M van Wijk, seconded Cllr L Megraw that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.

25/016 **Public Issues**

To invite members of the public to address the meeting on agenda items.
NONE

25/017 **Reports to the Council**

To receive reports from representatives on outside bodies, local authorities and agencies.

DCllr S Jarvis – Gannock road patched, more work to do. Problem with the gulleys on the junction of Dark Lane and Rushden Rd and plans to complete this year. The road from Roe Green and Cat Ditch is planned to be patched 2025-26 financial year and then

Signed

surface dressed in the following year. Doebridge Footpath has been authorised. Westfield Solar Farm (Cumberlow Green) is still in the preliminary ideas stage and not yet heading to the planning department. Beane Valley does have a planning permission application in East Herts.

25/018 **Planning**

To receive a planning report on applications and decisions

- a) 24/02303/FP - Mill End Farm House, Greenhouse - **granted** - Conditional Permission
- b) [24/02863/FP](#) - Mill End Farm House, Erection of single storey pool house – **granted**, Conditional Permission
- c) 24/02732/FP - Yew Tree Farm - **granted**
- d) [24/02832/FP](#) – Willows, **withdrawn**

To consider:

- e) [25-00426-LBC](#) - Internal alterations
 - f) [25-00427-FPH](#) - Erection of open sided porch canopy
 - g) [25-00428-LBC](#) - Erection of open sided porch canopy
 - h) [25-00429-LBC](#) - Alterations to utility/boot room
 - i) [25-00430-FPH](#) - Erection of detached two bay cart lodge
- No Comment proposed Cllr M van Wijk, seconded Cllr L Megraw

25/019 **Council Documents**

To consider, review and agree council policies and documents:

- a) [Effectiveness of Internal Control Review](#)
 - b) [Audit Plan](#)
- Resolved**, proposed Cllr M van Wijk, seconded Cllr L Megraw to approve the above policies and documents. Unanimously agreed.

25/020 **Finance – Finance Report**

- a) To note receipt of income
- b) To receive summary report of receipts and payments against budget, Accounts Book
- c) To receive bank reconciliation
- d) To consider playground maintenance quote:
[Broadmead Leisure Limited, playground repairs](#) – no decision made, proposed to join Broadmead for their next visit to assess playground recommendations
- e) To review Bank Mandate – **Resolved** Cllr J Davies, seconded Cllr M van Wijk, to remove Cllr M van Wijk and add Cllr L Megraw from the mandate
- f) To note Financial reserves
- g) To note Clerk/RFO's hours
- h) To consider broadband prices – **Resolved** Cllr J Davies, seconded Cllr M van Wijk to have Focus Group agreement for 3 year contract
- i) To authorise payments made in accordance with the budget – **Resolved** Cllr J Davies, seconded Cllr M van Wijk to approve payments
- j) Available balance
- k) To consider changing website domain to sandonherts-pc.gov.uk – Clerk to look into further

25/021 **Reports from Working Parties and Committees**

- a) HR committee - none
- b) Highways – discussed with DCllr Jarvis, Footpaths – the springs have been changed to gates through the kissing gates, hopefully these are now dealt with. Rights of Way

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North Herts, the collapse culvert on Park Lane has problems from Byway 45-Byway 41 and they want to make sure there is going to be no further problems before starting on the work to Park Lane. It is on the agenda and they are confident this will be done before next winter

- c) Church – [footpath letter](#), thank you letter from the Gardeners Club was also read
- d) Sports Club and Roe Green - None
- e) Village Hall - None
- f) School – Head teacher is back 2 days a week, the school is still in need of more children to attend. Sports teacher is retiring
- g) VE-Day Celebration plans – 8th May, in Village Hall, same format as D-Day, fish and chips provided, bring a lantern for the beacon, reading the Tribute, and singing I Vow To Thee My Country hymn – look into photos, memories, paper reports, interesting items
- h) Litter Pick – no village litter pick planned. Nominate parishioner for community award.

25/022 **Date of next Sandon Parish Council Meeting and items for the agenda**

To note that the next Parish Council Meeting and the Annual Parish Meeting will be held on Wednesday 14th May 2025. **Resolved** Cllr J Davies, seconded Cllr M van Wijk

Meeting Closed 20:35

Signed Date.....

Signed