



Sandon Parish Council

Parish Clerk Caroline Scott
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Sandon Parish Council Meeting held on **Wednesday 10th September 2025** **Sandon Village Hall at 7.30pm**

Present: Cllrs John Davies (Chair), James De Uphaug, Lisa Megraw.

Attending: C Scott (Clerk), DCllr S Jarvis, 6 parishioners, Head teacher of Sandon JMI School

MINUTES

Meeting opened 19:32

25/052 **Apologies**

To receive and approve apologies for absence.

NHDC Community Partnership Officer Tracy Westgate

25/053 **Co-option**

To review applications for the vacancy of Sandon Parish Councillor - **None**

25/054 **Interests**

a) To receive declarations of interest from councillors on items on the agenda

b) To receive written requests for dispensations for declarable interests; and

c) To grant any requests for dispensation as appropriate

None

25/055 **Minutes**

To confirm the minutes of Sandon Parish Council Meeting held on the [9th July 2025](#) as an accurate record of proceedings. Resolved Proposed Cllr J De Uphaug, seconded Cllr L Megraw

25/056 **Public Issues**

To invite members of the public to address the meeting.

25/057 **Reports to the Council**

To receive reports from representatives on outside bodies, local authorities and agencies.

Head Teacher of Sandon JMI School – Ricky Boxall, joined Sandon September 2023, biggest concern is numbers, only 19 on roll at present which makes finances difficult. A teaching Head Teacher very much participating in the Governance of the school as well as FOSS. The school are looking for community members to volunteer for both Governor positions and Friends Of Sandon School fund raising committee. Sandon is a very unique school with a forest school area and small numbers.

DCllr S Jarvis reported on the performance on bin delivery and the refuse collection with some people being delivered multiple bins or no bins at all, parishioners can contact services@north-herts.gov.uk to rectify this, There has been an increase in items being recycled.

County Council – Roe Green patching of the road will be in November. The leak on Gannock Road was finally found to be Affinity Water. The work on the drainage has been completed. Speed limits are being reviewed, there will be a consultation on changing to a 20mph limit. Pot hole research trials are happening in the area.

Signed.....

- 25/058 **Planning**
To receive a planning report on applications and decisions
a) [25/02010/DOC](#) - Land On The West Side Of Gannock Road Sandon Hertfordshire
SG9 0RH – Decided - Approval of Details
Cllr N Hawksby arrived 20:02
- 25/059 **Finance – RFO Report**
a) To note receipt of income
b) To receive summary report of [receipts and payments against budget](#)
c) To receive bank reconciliation – **Resolved** Proposed Cllr J De Uphaug, seconded Cllr J Davies the above items
d) To consider price quotations, charges and grant requests - Broadmead Leisure quote in upgrading the playground matting – further research into what can be done to improve and fund the playground equipment
e) To authorise payments made in accordance with the budget - **Resolved** Proposed Cllr J De Uphaug, seconded Cllr N Hawksby move ICO to Direct Debit
f) Section 137 spending and Local Grants - **noted**
g) Staff Salaries – **Resolved** Proposed Cllr J De Uphaug, seconded Cllr J Davies to increase to NALC payscale 2025
- 25/060 **Reports from Working Parties and Committees**
a) Highways – covered in 25/057, audit of gullies still to be completed
b) Church – graves in Redhill United Reform Church cemetery (a closed cemetery) maintained by Walkern. Sandon PC has been asked to donate towards the maintenance of the site. A donation for the History board will be considered in the next budget.
c) Sports Club and Roe Green – the Sports Club have asked if the Parish Council would be willing to take on the responsibility of the Defibrillator at the Pavillion. **Resolved** Proposed Cllr N Hawksby, seconded Cllr L Megraw to take on the responsibility,
d) Village Hall – maintenance, wheels on chair trolley, door handles to be replaced.
e) School – reported in 25/057
f) HR committee – review due
g) Hedges – Payne End hedges still to be cut back, investigation into who owns which hedges, Cllr J Davies proposed to write letters to the land owners to remind them to cut back the hedges.
h) Village information pack – Looking for ideas for an annual information pack that is for Sandon Parish with what is available in the area. Bring ideas to the next meeting.
h) Christmas Tree Lights event – Friday 5th December, 6pm-8pm proposed **Resolved** Proposed Cllr J Davies, seconded Cllr L Megraw
- 25/061 **Date of next Sandon Parish Council Meeting and items for the agenda**
To note that the next Parish Council Meeting will be held on Wednesday 12th November 2025.

Meeting closed at 20:55

Signed.....

Date.....