

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: **Sandon Parish Council**

County area (local councils and parish meetings only): **North Hertfordshire**

Financial year ending 31 March 2026

Prepared by (Name and Role): **Caroline Scott RFO**

Date: **31/03/2026**

	£	£
Balance per bank statements as at 31/3/26:		
Santander	17,515.2	17,515.2
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/26 (enter these as negative numbers)		
Sandon JMI grant	-1440.00	
Sandon Sports Club grant	-1500.00	
[add more lines if necessary]		
		(2,940.00)
Add: any un-banked cash as at 31/3/26		
		-
Net balances as at 31/3/26 (Box 8)		<u>14,575.18</u>