Financial Report for Sandon Parish Council Meeting
11th November 2026

a) To note receipt of income (4th November 2026):
   - Total receipts: precept payment £8793.65
   - Memo: VAT reclaim for £291.69 received

Available balance (Bank a/c less uncleared chq & committed funds) **£18,252.39**

b) To receive summary report of receipts and payments against budget

Budget and management account

c) To receive bank reconciliation

d) To consider price quotations, charges and grant applications from local groups
   1. Church Clock annual service agreement
   2. Roe Green Playground
   3. Redhill Noticeboard

e) To authorise payments made in accordance with the budget November 2026 spend approvals / cheque release authorisations required:

- Broadmead Leisure inv 3263 (November, Dec & Jan inspections) £ 234.00
- Focus Broadband (to note inv 11267013 & 11298263 already paid) £ 109.66
- ICO invoice 2026 £ 52.00
- Terry Hill Clocks £ 168.00

Total new (Nov 2026) expenditure to be approved by PC **£ 563.66**
Projected Balance following above Nov 2026 expenditure: **£17,688.73**

f) To consider the HIAS Terms of Reference
Hertfordshire internal audit service terms of reference for 2026/27 are due to be reviewed, Sandon PC has signed up for 3 years ending 28/29 however the TORs need to be reviewed annually

g) To consider the draft budget for 2027/28 and consider the precept for 2027/28

The RFO has reviewed the current requirements for 2026/27 expenditure and prepared a draft budget for 2027/28 for review by the council. This incorporates known costs where these are available and anticipated expenditure based on prior knowledge and trends.
The agreed budget will form the basis of the Precept request that the RFO must submit to NHDC in January 2027.

h) Pension re-declaration

A letter was sent to staff and re-declaration was completed on 22nd September 2026