

**Minutes of Sandon Parish Council Meeting  
Wednesday 23rd May 2018 at 6.00 pm  
Sandon Village Hall**

**Present:** Cllr J de Uphaugh, (Chair) Cllr F Cannon, Cllr K Chamberlain, Cllr H Gallo,  
Cllr J Wharton & Cllr B Wordley.

**In attendance:** Mrs H Stubbings, Clerk, Mr M Wicksteed, Responsible Financial Officer, Cllr S Jarvis,  
and two members of the public.

18.30 Welcome.

The Chairman, Cllr J de Uphaugh welcomed everyone to the meeting.

There were no apologies for absence.

18.31 Requests for dispensation for disclosable pecuniary interest on items on the agenda – Localism Act 2011 s33

No conflicts were declared.

18.32 Minutes of Sandon Parish Council meeting held on Wednesday 7<sup>th</sup> March & 2<sup>nd</sup> May 2018.

Approval of the minutes was proposed by Cllr Cannon and seconded by Cllr Chamberlain.

**Resolved**, that the Minutes be agreed as a true and accurate record of the proceedings and be signed by the Chairman.

18.33 To elect a Chair for the coming year.

Cllr de Uphaugh had expressed his willingness to stand so it was proposed by Cllr Cannon and 2<sup>nd</sup> by Cllr Gallo that Cllr J de Uphaugh be appointed Chair of the Council for the coming year, this was unanimously **agreed**.

18.34 To receive the Chair's declaration of Acceptance of Office.

The Chair's declaration of acceptance was received.

18.35 To elect a Vice-Chair for the coming year.

Cllr Cannon was willing to act as Vice-Chair, this motion was proposed by Cllr Chamberlain, 2<sup>nd</sup> by Cllr Wharton and **resolved**.

18.36 Reports on actions agreed at the last Council meeting (not covered elsewhere in the agenda).

a. Minute 17.32 Planning sub-committee T & C's; motion withdrawn. The RFO reported that the Internal Audit report was incorrect regarding this statement, this was noted

b. Minute 18.19 Update on Village Hall Registration – registration was complete and the fee to Barr Ellison paid. The RFO had been asked if there was any land attached to the deeds, it was confirmed that the Deeds showed the Building footprint only.

18.37 To hear reports from nominated representatives for the following areas:

a. Access/Rights of Way. – nothing to report

b. Highways. 27 pot holes had been reported, with 12 of them deemed bad enough for repair. The broken 'Sandon' sign at Gannock had also been reported and is on the list for future works. It had been suggested the Cllr Jarvis's locality budget could be used. (SJ)

c. Church. – nothing to report

d. Sports Club and Roe Green. – nothing to report.

i) the problem of poor Broadband had been raised again. The Broadfield area is on the plan, which is phased by postcodes. Cllr Jarvis offered to look into this.

e. Village Hall. – nothing to report

f. Planning Applications

14 Dark Lane; this development has the same density of housing as Hope Close, but it does not provide suitable parking allocation which may cause problems in the future, especially with cars turning, access on and off the road and for contractors, and service vehicles. The proposed houses face onto the road, are of an infill nature and are not in keeping with the village. Although the houses face on to the road the frontage is not in keeping and the building line is not in line with the other houses.

Waste bin storage; of which there are now up to 5 per household have not been allowed for. The Parish Council felt this development was a little too dense-

18.38 To hear from Cllr Steve Jarvis

New refuse collection causing problems.

A505 safety improvements meeting. Roundabout at Ashwell station turn off also Slip End. Prevent right turns onto road. Possibly 2021, with a cost of £5.5 million

18.39 To receive the Safety Report

No new concerns to report. The annual RoSPA inspection of play area is due to take place this month. The cost of the new sign for the play area would be in the region of £240 +VAT; hence purchase will be deferred until needed. Grass cutting was now under control after a busy start.

18.40 To receive the Responsible Finance Officer's Report.

1. 2017/18 Year End finance report and May 2017 payment requests totalling £884.86 was proposed by Cllr Gallo, 2<sup>nd</sup> Cllr Chamberlain – **resolved**. Remaining cash balance of £10,681

The payment of £816 in April to Barr Ellison LLP was approved.

2. Review and approval of 31/03/2018 year end accounts & Assets and Quarter 4 Transparency Act summary report- Prop Cllr Wharton, 2<sup>nd</sup> Cllr Cannon - **resolved**

The RFO explained that assets are not depreciated in the annual accounts but are depreciated in the Management accounts; with a fully depreciated value being shown as £1.

3. Consider and vote on the Resolution “for the year ended 31-03-2018 that Sandon Parish Council meets the qualifying criteria from a limited assurance review by the external auditor” Proposed Cllr Cannon, 2<sup>nd</sup> Cllr de Uphaugh- **resolved**

4. Consider, Review & Approve 2017-18 Annual Governance & Accountability Return which includes the Certificate of Exemption. The Annual Audit Report and The Annual Governance Statement; proposed Cllr Cannon 2<sup>nd</sup> Cllr Chamberlain – **resolved**

5. Approve the Accounting Statements – proposed Cllr Wharton , 2<sup>nd</sup> Cllr Wordley- **resolved**

The Clerk would send the annual Volunteer grass cutting letters to RW, and the Mace family.

18.41 GDPO – Action of appointment of a GDPO will take place when the Government had agreed the process for Parish Councils.

18.42 To invite members of the public to address the meeting.

No comments or questions

18.43 The RFO advised that responsibility for maintenance of churchyards closed to further burials may be transferred to a Parish Council by a Local Authority but that if the Parish Council refused to accept responsibility then the District Council must accept that responsibility. This may have an impact on the responsibility for grass cutting. The status of the Churchyard would need to be ascertained, there may be a register of this.

18.44 Correspondence  
Sandon school via Stuart Izzard had requested the use of S106 monies for development of the school facilities - Next agenda  
Future of the Redhill phone box – Next agenda

18.45 Date of future meetings:-

11<sup>th</sup> July, 12<sup>th</sup> September & 14<sup>th</sup> November

The Chairman thanked everyone for attending and the meeting closed at 7.00pm.

Chairman .....

Date .....