

Minutes of Sandon Parish Council Meeting
Wednesday 8th May 2019 at 7.30 pm
Sandon Village Hall

Present: Cllr P Bolton, Cllr F Cannon (Chair), Cllr K Chamberlain, Cllr B Morris and Cllr B Wordley
In attendance: Cllr S Jarvis, Mrs H Stubbings, Clerk, Mr M Wicksteed, Responsible Financial Officer and two members of the public.

19.30 Welcome.

The Chairman welcomed everyone to the meeting and in particular Beth Morris and Paul Bolton as new Councillors.

Apologies for absence – Cllr J de Uphaugh,

19.31 Requests for dispensation for disclosable pecuniary interest on items on the agenda – Localism Act 2011 s33

There was one conflict declared, Cllr Cannon and the Hyde Hall planning application; dispensations as standing.

19.32 To confirm the Minutes of Sandon Parish Council's meeting held on the 2nd April 2019

Approval of the minutes was proposed by Cllr Chamberlain and seconded by Cllr B Wordley. Resolved that the minutes be agreed as a true and accurate record of the proceedings and be signed by the Chairman.

19.33 To elect a Chair for the coming year.

Cllr James de Uphaugh was willing to be appointed as Chair, there being no further nominations it was proposed by Cllr F Cannon and 2nd By Cllr B Wordley that James de Uphaugh be appointed as Chair for the coming year - **resolved**.

19.34 To Receive the Chair's Declaration of Acceptance.

Received

19.35 To elect a vice-chair.

Cllr F Cannon was proposed by Cllr B Wordley, 2nd by Cllr K Chamberlain to be Vice - Chair for the coming year - **resolved**

19.36 To Accept Officers Declaration of Acceptance.

Councillors signed the Declaration Book.

19.37 Matters Arising;

a) The planning application for the Carriers had been refused.

b) Update on Church clock winding and ladder – await James

c) A Speed survey had been carried out Cllr Jarvis will send the data to the Clerk. It would appear that the fastest moving traffic was from the Chequers to Sayfield.

A new strategy regarding speed has been introduced and may help getting a 20 mph limit past schools.

d) the falling tree debris outside the school has been reported.

19.38 To review and confirm the allocation of councillor responsibilities hear reports from nominated representatives for the following:

It was agreed that along with specific delegated roles of the Councillors they would also be the point of contact for areas of the village; it made sense for this to be the area they lived in.

- i. Access/Rights of Way - B Wordley / Green End.
The request for diversion is best timed prior to school holidays, the obstruction has been removed.
- ii. Highways - B Morris / Redhill to Slip End
- iii. Church – J de Uphaugh / Church End to Bury Barns
- iv. Sports Club and Roe Green – P Bolton /Roe Green
- v. Village Hall – K Chamberlain / Rushden Road from the Duck Pond to Sales, Dark Lane & Payne End.
Re-pointing work taking place. Village Hall AGM due soon.
- vi. Planning Applications – F Cannon /Mill End, Lye End to A10 including Throcking

The Clerk will put an update in the gazette, including giving the date of the next meeting. It was agreed to discuss the publicising of the Minutes on the next agenda.

- a) Poplars – no outcome as yet
- b) Barn Conversion at Hyde Hall Farm – (Cllr Cannon left the room)
A letter from a Parishioner was ready out regarding the conversion. The Councillors had trust in the listing officer to make the right decision. Other barns on the farm had been respectfully and tastefully refurbished and so the Councillors were confident of proposed works.
- c) Willows – the Parish Council had no objection to this application but were disappointed that tree work had already started prior to permission begin granted.

19.39 To hear from the District Councillor

Cllr Jarvis reported that a speed survey had taken place in Redhill in two places. The data will be provided by SJ.

It was noted that the road between Roe Green & Redhill via Killogs was in very poor condition, as this is an unclassified road Cllr Jarvis would add this to the repairs schedule.

19.40 To receive the May Safety Report

The safety report had previously been circulated and the goal posts had received one coat of paint. It was suggested that the organisers of Sandon Fields might purchase new goal posts & nets as a good will gesture for the Sports Club. Cllr P Bolton will liaise with the Sports Club President to move this forward.

Considerable damage to the mower used on Roe Green had been sustained having hit a wheel nut; the old Council mower had now been scrapped but parts had been utilised to repair another.

The annual ROSPA audit is due to take place in May.

Cllr P Bolton offered to remove the plastic chairs and pallets from behind the sports pavilion.

19.41 To hear the Responsible Financial Officer's report including

1. Review and approval of 31/03/2019 year end accounts & Assets - Prop Cllr K Chamberlain, 2nd Cllr B Wordley- **resolved**
The RFO explained that assets are not depreciated in the annual accounts (currently £29,000), but are depreciated in the Management accounts.
2. Consider and vote on the Resolution “for the year ended 31-03-2019 that Sandon Parish Council meets the qualifying criteria from a limited assurance review by the external auditor” Proposed Cllr F Cannon, 2nd Cllr B Morris - **resolved**
3. Consider, Review & Approve 2018-19 Annual Governance & Accountability Return which includes the Certificate of Exemption. The Annual Audit Report and The Annual Governance Statement; proposed Cllr F Cannon 2nd Cllr K Chamberlain – **resolved**
4. Approve the Accounting Statements – proposed Cllr B Morris, 2nd Cllr Wordley- **resolved**
The RFO will completing the variances and bank reconciliation for the year end 31st March 2019.
The Public rights notices have been displayed on all the notice boards and on the website.
Staff P60’s have been issued.
As mentioned above the mower used to cut Roe Green is past repair and has been taken off the assets.
Letters of engagement by the PC to the volunteers who cut the grass will be sent.
A Budget of £9,700 has been set for 2019-20, this will use some reserves. There have been no payments so far. The payment requests for May of £956 including, HAPTC, .com domain registration and annual insurance were proposed by Cllr F Cannon, 2nd by Cllr B Morris – **resolved.**

19.42 Bank Mandate

It was proposed that an additional councillor become a signatory; Cllr K Chamberlain agreed to do this – **matter resolved.**

19.43 Update on GDP

The Parish Council need a Privacy Policy Statement, however no personal data is stored by the Clerk who will seek clarification.

19.44 Matters for next agenda

Standing orders
Minute publication

The Chairman thanked everyone for attending and the meeting closed at 9.05 pm

Chairman

Date