

Minutes of Sandon Parish Council Meeting
Wednesday 19th May 2020 at 7.30 pm
Held at Sandon Village Hall

Present: Cllr F Cannon, Cllr K Chamberlain, Cllr I Dell, Cllr B Morris, Cllr J de Uphaugh (Chair) and Cllr B Wordley

In attendance: Cllr S Jarvis, Mrs H Stubbings, Clerk, Mrs C Scott Responsible Financial Officer and three members of the public, a fourth person arrived at 8.50pm.

21.01 Welcome.

The Chairman welcomed everyone to the meeting, especially Mr Ian Dell as a returning Councillor. Apologies for absence – Chris & Joan Hoefkens and Mr M Wicksteed.

21.02 Requests for dispensation for disclosable pecuniary interest on items on the agenda – Localism Act 2011 s33 dispensations as standing.

21.03 To confirm the Minutes of Sandon Parish Council's meeting held on the 10th March 2021
Approval of the minutes was proposed by Cllr Cannon and seconded by Cllr Morris. Resolved that the minutes be agreed as a true and accurate record of the proceedings and be signed by the Chairman.

21.04 To elect a Chair for the coming year.

Cllr James de Uphaugh was willing to be appointed as Chair, there being no further nominations it was proposed by Cllr F Cannon and 2nd By Cllr B Wordley that James de Uphaugh be appointed as Chair for the coming year - **resolved**.

21.05 To Receive the Chair's Declaration of Acceptance.

Received

21.06 To elect a vice-chair.

Cllr F Cannon was proposed by Cllr Morris, 2nd by Cllr K Chamberlain to be Vice - Chair for the coming year – **resolved**

Current S/O cover any eventuality for a 3rd person to take the Chair.

21.08 Matters Arising

- a) Membership to Open Spaces; 78667; for use of residents for the benefit of the parish
- b) Complaint regarding planning notice Sandon Bury; noted
- c) Response from PPP regarding Park Lane; noted

21.09 To review areas of responsibility and to hear reports from nominated representatives for the following;
It was noted that these are informal position within the Parish Council.

- i. Access/Rights of Way - BW; register of Land Owners, 31/6 1980 Depository Statement
- ii. Highways - BM; lilac on corner of Rushden Road, villagers to take remedial action
- iii. Church – JdU; nothing to report
- iv. Sports Club and Roe Green – Ian Dell agreed to take on this area of responsibility. KC will continue to carry out the monthly safety checks, with the assistance of ID after induction. It was **resolved** to install a larger, enclosed bin near the play equipment on Roe Green.
- v. Village Hall – KC - not open until 21st June; CK to suggest provision of a track and trace bar code.
A damp patch was noted on the ceiling.

vi. Planning Applications; FC - All applications available for consultation as listed on the NHDC planning website on the date of the meeting.

a) Poultry Farm, Redhill; this application has been reduced from 9 – 5 dwellings, therefore not considered a minor, material change. Despite the reduction of density in dwellings the PC's previous objections still remain. In addition, it was proven that fire tenders cannot access the site. **Clerk**

b) The Willows, Roe Green FPA - no objection **Clerk**

c) Birds Nest Farm LBC - no objection **Clerk**

d) The Poplars, Redhill, - this item was discussed but subsequent to the meeting the applicant requested that they be present when the item was discussed, the Parish Council exceptionally concurred to continue discussions at the next meeting on 9th June

21.07 To hear from the District Councillor.

Surface dressing on roads is taking place but has been hampered due to the wet weather.

Park Lane; the surface is due to be improved; there is a question about restricting the use of BOAT's. Seek opinion from the village about a restriction of use. **Gazette/Clerk**

On demand bus route to start in the autumn, 7 days a week, with a booking system.

Speed issues – village speed surveys had previously been carried out along Rushden Road, Dark Lane and Payne End. **SJ** will request a further survey between The Police House and the end of Roe Green. The Police will only act if they think there is a risk of injury.

The foot-path along Dark Lane requires repairing.

Cllr Jarvis stated that Highways works are planned at least a year in advance.

21.11 To receive the Safety Report.

Nothing further to report.

21.12 To hear the Responsible Financial Officer's report including

1. Receive the 2020/21 Year End Finance Report and approve May 2021 payment requests, £997.60 including, HAPTC, annual insurance, internal audit, membership to Open Spaces, GDPR training, 1st Church Green cut.

Proposed Cllr J de Uphaugh 2nd Cllr B Morris - **resolved**

2. Review and approval of 31/03/2021 year end accounts & Assets £28,479.

Proposed Cllr F Cannon 2nd Cllr B Morris - **resolved**

3. Consider and vote on the Resolution "For the year ended 31/03/2021 that Sandon Parish Council meets the qualifying criteria from a limited assurance review by the external auditor"

Proposed Cllr F Cannon 2nd Cllr J de Uphaugh - **resolved**

4. Review, Complete & Approve 2020-21 Annual Governance & Accountability Return (AGAR) Part 2 which includes the Certificate of Exemption.

The Annual Internal Audit Report and

The Annual Governance Statement and the Accounting Statements

Proposed Cllr F Cannon 2nd Cllr J de Uphaugh – **resolved**

The RFO has completed the variances and bank reconciliation for the year end 31st March 2020 prior to the submission of the AGAR forms and for display on the website.

The Public rights notices will be displayed on all the notice boards and on the website.

P60's have been issued to the 2 members of staff.

A Budget of £13,056.00 has been set for 2021-22, this will use some reserves.

It was agreed that organisations who receive S132 grants will be asked to provide proof of the expenditure; in the form of a receipt, photograph etc.

The Chair thanked Caroline Scott for ably taking on the role as RFO, the RFO thanked the PC for their support over this time.

21.13 Matters for next agenda

Code of Conduct, Dpi's

Queen's Green Canopy; Plant a Tree

The Chairman thanked everyone for attending and the meeting closed at 21.10 pm

Chairman

Date

Dates of the next meetings

14th July, 8th September, 10th November