

# Sandon Parish Council



Parish Clerk Sarah Wylie  
7 Tuthill Court Therfield  
SG8 9TT

Sandonclerk1@gmail.com  
Chairman Helen Coates

**Minutes of the meeting of Sandon Parish Council held on Wednesday 12<sup>th</sup>  
July 2023 at 7.30pm at Sandon Village Hall.**

**Present: Helen Coates (Chair), Ian Dell (Vice-Chair), Cllr John Davies, Cllr  
Nicola Huxby, Cllr James de Uphaugh, Cllr Maaike van Wijk,**

**In attendance - Cllr Steve Jarvis, Caroline Scott RFO, Sarah Wylie Clerk  
to the Parish Council.**

**Present - three members of the Public.**

***Note: HC Chair began the meeting with a short preface explaining the construct  
of the meeting, councillor conduct and the new addition of whole council voting.***

1.7.23	To Co-opt Maaike van Wijk and John Davies to Council. JdeU proposed NH seconded. Council voted in favour. <ul style="list-style-type: none"><li>• JD to take on School.</li><li>• MvW to take on Access.</li></ul>
2.7.23	To receive and approve apologies for absence. Ian to be 10 minutes late - by email. HC proposed, NH seconded.
3.7.23	To receive members declaration of any pecuniary interest connected to the agenda. None.
4.7.23	To approve the minutes of the Meeting of the Parish Council held on the 10 <sup>th</sup> May 2023, and the Chair to sign them as a true record. NH proposed JdeU seconded. Council voted in favour.
5.7.23	To invite members of the public to address the meeting. None.
6.7.23	To discuss matters relating to North Herts and Herts CC.

	<p>Steve Jarvis:</p> <ol style="list-style-type: none"> <li>1. A505 resurfacing - should be finished tonight.</li> <li>2. Petition on the speed limit - is going to the HCC panel in September.</li> <li>3. Redhill drainage issues - Highways are coming back to finish them - probably in the Autumn...</li> </ol>
7.7.23	<p>To hear from the Financial Officer.</p> <ol style="list-style-type: none"> <li>1. Approve Accounts Statements NH checked MvW proposed, JD seconded. Council voted in favour.</li> <li>2. Note the reconciliation of the bank statements. NH proposed JdeU seconded. Council voted in favour.</li> <li>3. Note 2023/2024 budget versus actual performance. JD proposed, MvW seconded. Council voted in favour.</li> <li>4. Approve the list of payments for payment -HAPTC - new training programme, RoSPA - safety report, Clerk and Financial Officer salaries. Proposed MvW, JD seconded. Council voted in favour.</li> </ol>
8.7.23	<p>To hear reports from the nominated representatives for the following:</p> <ul style="list-style-type: none"> <li>• <b>Highways.HC.</b> <ol style="list-style-type: none"> <li>1. Not a lot to report. If you see a pothole report it on the NHCC pothole hotline - and they will come out within a couple of days. Potholes deeper than 50mm should be reported. Please find link below: <a href="#">Report a street light, pothole or other problem   Hertfordshire County Council</a></li> <li>2. Pond and railings - HCC have agreed to replace railings but no specific date as yet.</li> </ol> </li> <li>• <b>Church.JdeU.</b> <ol style="list-style-type: none"> <li>1. Fete will be on the 17<sup>th</sup> September with the new vicar. All support will be hugely welcome.</li> </ol> </li> <li>• <b>Sports Club and Roe Green.ID.</b> <ol style="list-style-type: none"> <li>1. RoSPA report. Defer it to the next agenda.</li> <li>2. Football pitch is now no longer fit for purpose.</li> <li>3. Cricket match - 19<sup>th</sup> July plus barbecue. A member of the public has cut it - Council thanked them.</li> </ol> </li> </ul>

<p>ID now present 19.42pm.</p> <p>SJ arrived 20.00pm</p>	<ul style="list-style-type: none"> <li>• <b>Village Hall.NH.</b> <ol style="list-style-type: none"> <li>1. NH has reached out to the committee.</li> <li>2. May AGM - NH couldn't make the last meeting due to training.</li> <li>3. D-Day Celebrations - 6<sup>th</sup> June - discussion with a member of the public - Government have released some ideas.</li> </ol> </li> <li>• <b>School.JD.</b> <ol style="list-style-type: none"> <li>1. Just had an Ofsted report - it received a 'requires improvement' - leadership came up as one of the areas that needs help. Worrying that there are no applicants for Reception year.</li> </ol> </li> <li>• <b>Access. MvW.</b> <ol style="list-style-type: none"> <li>1. BOAT 45 HCC will repair new section with a surface similar to that of Park lane. MvW now has the contact details etc... Clerk to liaise with MvW re reply and details.</li> </ol> </li> <li>• <b>Planning and Licensing Applications. ALL.</b> <ol style="list-style-type: none"> <li>1. Lilac Cottage - 23/01193/FPH - no response needed. Now approved.</li> <li>2. Beckfield Lane - 23/00511/OP- the application is incomplete with no access plan - not certain that it is within the village envelope. JdeU - to pen a letter a letter to clerk and to send officially.</li> <li>3. Mill End - 23/01404/AG - this has been refused by NHDC - no response needed.</li> <li>4. Payne End - not sure what the details are - the council to ask NHDC for more information.</li> </ol> </li> <li>• <b>General.</b> <ol style="list-style-type: none"> <li>1. New councillor packs - clerk to send electronic version to council.</li> <li>2. D-Day celebrations - see 8.7.23</li> <li>3. BOAT 45 correspondence - see 8.7.23</li> </ol> </li> </ul>
<p>9.7.23</p>	<p>To receive matters for report and/or referral to next agenda (information only).</p> <ol style="list-style-type: none"> <li>1. RoSPA safety report.</li> <li>2. Bring some ideas re help and support for older village inhabitants to the next meeting.</li> </ol>
<p>10.7.23</p>	<p>Note correspondence received. Two members of the public. Email read to disclosing the vandalism at Sandonbury, and correspondence re school received - Clerk to draft an email re the latter to provide an update on the council representative for the school.</p>

11.7.23	To confirm date of next meeting - September 13 <sup>th</sup> 2023.

Meeting closed - 20.10pm.