

Sandon Parish Council



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Chairman Helen Coates

MINUTES

**Minutes of the meeting of Sandon Parish Council to be held on Wednesday
13th September 2023 at 7.30pm at Sandon Village Hall.**

Present: Cllr Helen Coates (Chair), Cllr Ian Dell (Vice-Chair), Cllr John Davies,
Cllr James de Uphaugh, Cllr Nikki Dingley, Cllr Maaïke van Wijk.

In attendance:

Sarah Wylie - Clerk, Caroline Scott - Responsible Financial Officer, Cllr Steve Jarvis.
Three parishioners.

Pre-meeting: HC - brief housekeeping and Prish Council procedural methods.

1.09.23	To receive and approve apologies for absence. None.
2.09.23	To receive members declaration of any pecuniary interest connected to the agenda. None.
3.09.23	To approve the minutes of the Meeting of the Parish Council held on the 12th July 2023, and the Chair to sign them as a true record. JD proposed MvW seconded. All voted in favour.
4.09.23	To invite members of the public to address the meeting. Member of the public: Fete - a lot of tickets sold. Request for help to set up the fete.
5.09.23	To discuss matters relating to North Herts and Herts CC. Steve Jarvis:

	<ol style="list-style-type: none"> 1. NHDC speed petition presentation. A505 - minimal progression. 2. Ditch work is scheduled for December 2023. 3. Pond railings - being actioned. 4. Deadman's Hill - blind summit signs - to be completed. 5. District Council - writing to people concerning solar panels. Anyone can apply. 6. Member of the public raised the issues of the road diversions - wrong place, not specific enough. Need more forewarning and better traffic management plan. SJ to follow up. 7. JdeU - A507 - 'Unsuitable for HGVs' signs. Is this a possibility? Rather than coming from the locality budget - would be better for funding to come from NHDC. Lots of complaints from a small group of people - SJ to pursue. 8. Luton Airport - flights plans - there have been changes. SJ is the North Herts representative for Luton Airport. The stacking positions have changed. HC requested to see some documentation from Luton airport - there are currently no consultations. Refer to item 8.09.23. 9. Member of the public - Is there a potential directive to cover straw load - blamed for blocking the drains rather the stones from the tarmac. Ongoing.
6.09.23	<p>To hear from the Financial Officer.</p> <ol style="list-style-type: none"> 1. To approve the accounts statements - JdeU proposed NH seconded. Council voted in favour. 2. ID - £280 cheque sent out but never banked - could we re-send another cheque as it is more than 6 months old. HC proposed, MvW seconded. RFO to action. 3. To note the reconciliation of the accounts and bank statements. MvW proposed NH seconded. Council voted in favour 4. To note the 2023/24 budget vs actual performance. NH proposed MvW seconded. Council voted in favour. 5. Approve list of payments HC proposed, JD seconded. Council voted in favour. 6. Internal audit - Hertfordshire Internal Audit Service. HC proposed NH seconded. Council voted in favour.

	<p>7. Section 137 Local grants - how do we invite applications? No recommendations were forthcoming. Refer to item 8.09.23.</p> <p>8. Bank Mandate. Signatures needed. RFO to action.</p> <p>9. CILCA course - RFO starts tomorrow.</p> <p>10. The Council received a donation from the Village Hall. Clerk to write a letter of thanks.</p>
7.09.23	<p>To hear reports from the nominated representatives for the following:</p> <ul style="list-style-type: none"> • Highways. Covered in point 05.9.23 above. • Church. Fete and Harvest Festival. • Sports Club and Roe Green - RoSPA report. ID suggested a donation to refurbish the play equipment - next Easter. Referred to the next agenda - item 8.09.23. • Village Hall. Fire safety inspection. A few action points - NH has emailed the Village Hall committee. • School. JD has met Nicky (Head). 43 pupils @ 50% capacity. The feeder Cygnets - figures are down too. No library. Council activities (heat source pumps and solar panels) have gone dead. SJ to chase. Worrying and uncertain future lies ahead. • Planning and Licensing Applications: to discuss any planning items lodged by date of meeting. <ol style="list-style-type: none"> 1. 23/01997/TCA - no comment. 2. 23/01812/NMA - no comment. 3. 23/01760/LBC - no comment. 4. 23/01995/DOC - no comment. <p>5. Luton Airport expansion. Covered in agenda item 5.09.23</p> <ul style="list-style-type: none"> • Access - BOAT 45 update. NHDC Robert Lloyd - wants to resurface it. Tenders have been asked for - deadline 1st October. Kissing gates etc... and access rights - keep the chat informal with villagers - referral to the relevant, responsible body is key. Members of the council aim to be more accessible. • General: <ol style="list-style-type: none"> 1. Sandon PC Scheme of Delegation, (as recommended by HAPTC). Clear cut circumstances only. A revised version will be added to the list of the policies and procedures. Refer to item 8.09.23. 2. Staffing committee - 3 councillors. Nominations - HC, JD, JdeU. NH proposed, seconded MvW. All councillors voted in

	<p>favour.</p> <p>3. ID requested that his email stay the same and not be under the new generic system.</p>
8.09.23	<p>To receive matters for report and/or referral to next agenda (information only).</p> <ol style="list-style-type: none"> 1. Consultations re Luton airport. 2. Section 137 monies - what groups should be considered? Ideas please. 3. Donation for a refurbish of the playground equipment. 4. Bin with lid to be sorted? 5. Caroline to ask the question about Scheme of Delegation raised by ID. For discussion at the next meeting. 6. Neighbourhood Plan - massive undertaking and the positive results are limited.
9.09.23	Note correspondence received.
10.09.23	To confirm date of next meeting - November 29 th 2023.

Meeting closed

Chairman

Date Wednesday 29th November 2023

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