



Sandon Parish Council

Parish Locum Clerk Caroline Scott
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Minutes of Sandon Parish Council Meeting Held on Wednesday 13th March 2024 Sandon Village Hall at 7.30pm

Present: Cllrs John Davies (JD), Ian Dell (ID), Nikki Hawxby (NH), Maaïke van Wijk (MvW)

In Attendance: C Scott (Locum clerk, RFO), District Cllr S Jarvis, 5 members of the public.

24/12 **Apologies**

To receive apologies for absence.

Apologies received from Cllr James De Uphaug, **proposed Cllr NH, seconded Cllr MvW, unanimously agreed**

24/13 **Interests**

a) To receive declarations of interest from councillors on items on the agenda

none

b) To receive written requests for dispensations for declarable interests; and

none

c) To grant any requests for dispensation as appropriate **none**

24/14 **Minutes**

To confirm the minutes of Sandon Parish Council Meeting held on the [17th January 2024](#) as an accurate record of proceedings. **proposed Cllr JD, seconded Cllr MvW, unanimously agreed**

24/15 **Public Issues**

To invite members of the public to address the meeting on agenda items.

24/16 **Reports to the Council**

To receive reports from representatives on outside bodies, local authorities and agencies.

Steve Jarvis reported on the weight limit on A507, signs are planned to go up on all roads into the area, road use measurements are already under survey pre-weight limit. If SJ receives any data from this he will forward this on.

Drain cleaning has commenced and at the moment they are closing the gullies.

A parishioner reported the gullies have not been cleared effectively. MvW commented on pot hole west of Roe Green has been filled in. Parishioner reported the road towards Kelshall being badly flooded and potholed.

24/17 **Planning**

To receive a planning report on applications and decisions

a) 24/00195/LDCP - Hyde Hall Farm Sandon Lane Sandon Buntingford

Hertfordshire SG9 ORU – **Granted**

- b) [24/00082/OP](#) - Beckfield Farm Beckfield Lane Green End Sandon Buntingford Hertfordshire SG9 ORL – **comment submitted 16/02/2024**
- c) [24/00383/FPH](#) - The Willows Roe Green Sandon Buntingford Hertfordshire SG9 OQE - **no objection, proposed Cllr ID, seconded Cllr MvW, 3 agreed, 1 abstain**
- d) [24/00300/FPH](#) - Bradfield Barn Gannock - **no objection, proposed Cllr MvW, seconded Cllr JD, unanimously agreed**
- e) [24/00510/FP](#) - Lower Barn Wheat Hill - **no objection proposed Cllr ID, seconded Cllr JD, 3 agreed, 1 abstain**

24/18

Council Documents

To consider, review and agree council policies and documents:

- a) [Our Privacy and Cookies Policy](#) – **approved, proposed Cllr MvW, seconded Cllr JD, unanimously agreed**
- b) [Complaints Procedure](#) – **approved, proposed Cllr JD, seconded Cllr NH, unanimously agreed**
- c) [Scheme of Publication](#) – **approved, proposed Cllr MvW, seconded Cllr JD, unanimously agreed**

24/19

Finance – Finance Report

- a) To authorise payments made in accordance with the budget
Clerk salary Feb & March ££770.56
Village Hall rent £120
All approved, proposed Cllr JD, seconded Cllr NH, unanimously agreed
Monthly subscription to Microsoft 360, **approved, proposed Cllr JD, seconded Cllr MvW, unanimously agreed**
- b) To note receipt of income
- c) [To receive summary report of receipts and payments against budget](#)
- d) [To receive bank reconciliation](#) - **proposed Cllr JD, seconded Cllr NH, unanimously agreed**
- e) To consider Section 137 Grants –
PCC - pathway from Lych Gate to Church £800
Cygnets – new water play tray £200
Gardeners Club – engraving £40
Herts Air Ambulance - £180
Sandon Stroller – ground aerator £160
All approved, proposed Cllr MvW, seconded Cllr NH, unanimously agreed

24/20

Reports from Working Parties and Committees

- a) HR committee – *new Clerk, new contracts* - NH reported on annual reviews, advert in gazette, no applications as of yet, advert for a new councillor is on the website and going into the gazette in April
- b) [Highways](#) – Cllr JD reported on the weight limit and single track roads, pot

holes are continuously being reported.

footpaths – Cllr MvW reported, works are being implemented, one bridge to be replaced on footpath 33 in Roe Green, report from parishioner 002 to be investigated

- c) Church - no report
- d) Sports Club and [Roe Green](#) - Sandon Strollers AGM 7pm, Friday 15th March, Sports Club, Roe Green
- e) Village Hall - nothing to report
- f) [School](#)
- g) AED procurement - no progress
- h) [D-Day Celebration plans](#) - ongoing
- i) Litter Pick - to be organised before early april.

24/21 **Date of next Sandon Parish Council Meeting and items for the agenda**
To note that the next Parish Council Meeting will be held on Wednesday 8th May 2024.

21:08 closed meeting